

TO: James L. App, City Manager

FROM: Ron Whisenand, Community Development Director

**SUBJECT: Schedule Date for Applicant Interviews/Appointments for
Advisory Body Vacancy – Project Area Committee**

Needs: For the City Council to consider the setting the date for interviews of candidates for filling vacancies on the Project Area Committee (“PAC”).

Facts:

1. The Committee consists of eleven (11) regular appointed members who are each assigned in staggered three-year terms.
2. Five of the appointed committee members’ terms will expire December 31, 2006. The seats are currently occupied by Robert Burgess, Patricia Crawford, Norma Duncan, David Hanush, and Matt Masia.
3. A recruitment notice for the Project Area Committee vacancies was placed in local newspapers and posted on the City’s website. The application deadline is December 22, 2006.

Policy
Reference: Adopted Council policies regarding advisory bodies

- Options:
- a. Set Wednesday, January 24, 2007 at 6:30 PM as the date for interviewing applicants and making appointments to the PAC.
 - b. Amend, modify, or reject the above options.